Jaipur Engineering College & Research Centre

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| From : Principal Office | To :  All Program Coordinators/HODs |

Noting Reference No. JECRC/02/2020-21/156                                                                           11/01/21

**CIRCULAR**

As per the Government guidelines, classes are to be started for IV year as under –

1. 50% students are all allowed to come to the college. These are divided into two groups –

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| Group A | Electrical Engineering, Mechanical Engineering, Civil Engineering |
| Group B | Computer Science & Engineering. Information Technology, Electronics & Communication Engineering |

1. Group A will come on Monday, Wednesday and Friday

Group B will come on Tuesday, Thursday and Saturday

Timetable of the classes will be provided by the respective HODs.

1. As per the Government guidelines, following points are to be taken care by the students and the faculty members –
   1. Before coming to the College, student has to submit a COVID-19 negative report issued by the RTPCR (test conducted before 2 days joining to the College).
   2. A declaration by the parents regarding attending the classes of the ward is also required.
   3. Canteen facility will not be available in the campus; therefore students are advised to bring their own meal.
   4. Students will not be allowed to go outside the campus during their classes.
   5. Every day student’s temperature will be monitored at the time of entry in the College campus.
   6. Hostlers are requested to take prior permission and send a request to the CAO regarding their stay in the College hostel. Hostel facility will be provided for whole semester only.
   7. As per the timetable classes will also held in the online mode also.
   8. You are requested to bring your own sanitizers.
   9. Wearing of mask is compulsory.
   10. Everyone is advised to carry their own water bottle.

PRINCIPAL

Copy to –

1. Vice Chairman
2. Director
3. All Program Coordinators/HODs – with a request to share with all faculty and students of the department and prepare accordingly